

**SOUTHERN INYO FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
REGULAR BUSINESS MEETING  
Thursday December 18 - 6PM  
Hurlbut Rook Community Center  
405 Tecopa Hot Springs Road  
Tecopa, California  
(760) 852-4130**

**TELECONFERENCE PARTICIPATION VIA ZOOM – Meeting ID: 804-370-4324 (Password: sand)  
or click the ‘Join Remote Meeting’ link on the meeting page on our website**

*The Southern Inyo Fire Protection District (“District”), in compliance with the Americans with Disabilities Act (“ADA”), requests that individuals who require special accommodations to access, attend, and/or participate in District board meetings due to a disability, please contact the District Office, (760) 852-4130, at least one business day before the scheduled meeting, to ensure that we may assist you. Gov. Code 54953.2; 54954.2 (a).*

*The Board is generally prohibited from discussing items not on the agenda. Under limited circumstances, the Board may discuss and act on items not on the agenda if they involve an emergency affecting the safety of persons, or a work stoppage, or if the need to act came to the attention of the District too late to be included on the posted agenda.*

*The allocated time for public comment is three minutes. Audience members wishing to address the Board regarding an item on the agenda must identify themselves at the time the matter comes up for consideration by the Board. The chair will call the visitor, either before, during, or following the Board’s discussion about the matter. The time allowed for each agenda item is a total of three minutes per person.*

**AGENDA**

**I. Call to order and determination of quorum**

Robin Flinchum, Chair • Cameron Mayer, Vice-Chair • Eliza Woodall, Secretary  
Colette Zelwer, Treasurer • Spencer McNeal, Director

**II. Good of the Order**

**III. Public Comment:** 3 minutes per participant

**IV. Consent Agenda** (Items that are considered routine and are approved in a single motion)

- A. Approve minutes from the November regular meeting.
- B. Approve changes to board policy section 2190.
- C. Approve Cal Fire letter from the Board.

**V. Closed Session**

- A. Public Employee Performance Evaluation – Pursuant to Government Code §54957 – Title:  
Battalion Chief

**VI. Report on action taken during closed session.**

**VII. Correspondence**

**VIII. Board, Officer and Committee Reports**

- A. Board Member Reports
  - a. Board Chair Report
  - b. Treasury/Budget Report

- b.i. Report on Maddy Grant Journal Entries issue
      - b.i.1. Updated B to A report
    - b.ii. Auditor's Report
  - B. Fire Chief's Report
  - C. Administrative Report
  - D. Fleet Mechanic's Report
    - a. State of Motor Pool
  - E. Committee Reports
    - a. Water Kiosk
    - b. Fundraising
      - b.i. Report on Holiday Dinner community event.
      - b.ii. Update on planned events.
  - F. Long-Term Planning
    - a. Fire Stations
    - b. Recruitment

**IX. Old Business**

- A. Update on radio communications
- B. Update on SCBA equipment
- C. Update from exploratory committee on future special tax assessment as a ballot measure
- D. Discuss and consider approving estimates for connecting the propane generator to new station electric box and installing the propane tanks and wiring to power the generator.
  - a. Report from Flinchum on Amerigas quote and McNeal on his conversation with D&J.

**X. New Business**

- A. Approve tires and maintenance of FireCat fire engine (up to \$6k).
- B. Review and make any needed changes to board policy sections 2195, 2197, 2200 and 2210.
- C. Review estimates for connecting the well to the fire tank.
- D. Review letter from Wiley Trust about the parcel they will donate in Charleston View.

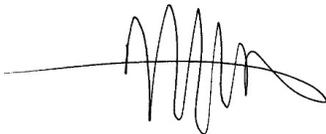
**XI. Good of the Order**

**XII. Public Comment:** 3 minutes per participant

**XIII. Suggested Agenda Items for Next Meeting**

**XIV. Adjournment & Schedule next Regular Board Meeting:** Thursday January 15<sup>th</sup> at 6PM in Tecopa.

**Prepared by:**



**12/15/25**

*Mike Jerry, SIFPD Administrator*

Agenda posted on Monday, December 15, 2025, at the Fire District Office, Tecopa Water Kiosk, Tecopa Post Office, and Tecopa Community Center. To request a copy of the agenda or minutes recorded from this meeting, please contact the District office by phone (760) 852.4130, by email [admin@sifpd.org](mailto:admin@sifpd.org) or on our website [www.sifpd.org](http://www.sifpd.org).