

SOUTHERN INYO FIRE PROTECTION DISTRICT
UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, March 20, 2025

The Governing Board of the Southern Inyo Fire Protection District held a regular business meeting on Thursday, March 20, 2025 at 6pm at the Hurlbut Rook Community Center.

I. Call to order and determination of quorum

Present: Robin Flinchum, Chair, Spencer McNeal, Secretary, Colette Zelwer, Treasurer, Eliza Woodallall, Director, Cameron Mayer, Director, Bill Lutze, Mike Jerry, Dan Leesberg, Christiana, Claire Watkins, Gary Barkley, Ally. Flinchum calls order at 6:02 and establishes quorum.

II. Confirmation of Agenda/Reading of Minutes:

- A. Approve minutes from the February regular and March special meetings.
 - a. Mayer moves to accept all minutes as presented provided the meeting on the 13th is properly relabeled as 'special' meeting. Zelwer seconds. Carries 4-0-1.

III. Good of the Order

IV. Public Comment: 3 minutes per participant

V. Correspondence

VI. Board, Officer and Committee Reports

- A. Board Member Reports
 - a. Board Chair Report
 - b. Treasury/Budget Report
 - b.i. Zelwer acquired a reserves report from the County. We have \$200k in reserve for 834001. We are in good shape.
 - b.ii. Woodall moves to accept report as presented. Mayer seconds. Carries 4-0-1.
- B. Fire Chief's Report
 - a. 5 EMS calls since last regular meeting
- C. Administrative Report
 - a. Update on efforts to retrieve District vehicles
 - a.i. Proceeding forward per our special meeting.
- D. Fleet Mechanic's Report
 - a. State of Motor Pool
 - a.i. AC will be fixed in two ambulances.
 - a.ii. 2704 needs a repair that Danny will do after we get the parts.
- E. Committee Reports
 - a. Water Kiosk
 - a.i. Going along well
 - b. Fundraising
 - b.i. Zelwer suggests a movie night.

VII. Old Business

- A. Update on Mandated Community Fire Inspections
 - a. Volunteer fire departments can't do inspections.
 - b. State Fire Marshal's office will be the one to do it for us. Our role is to simply make the list and give it to the SFM.
 - c. Lutze will write second letter to our business owners explaining the rules changes and how it affects them and the approximate cost it will incur to have the inspections done.
- B. Update on radio communications

- a. Got our programmed radios back and paging doesn't work.

VIII. New Business

- A. Review board officer positions and make changes as needed
 - a. Tabled until next month while each board member writes down what they would like to see in these descriptions.
 - b. Flinchum and McNeal will meet for a discussion.
- B. Nominate candidates for office and hold board officer elections
 - a. Tabled until next month
- C. Vote on approval of policy sections 2080 and 2081.
 - a. McNeal moves to approve sections as presented. Mayer seconds. Carries 4-0-1.
- D. Review and make any needed changes to board policy sections 2082, 2100 & 2115
 - a. 2082 tabled until Lutze can redo officer titles
 - b. Jerry will ask worker's comp insurers if a volunteer can make a claim if they are injured while working an event or other non-emergency response situation for us and whether a waiver can be used to eliminate our liability.
- E. Discuss and consider increase to \$1500 cap for chief's authorization.
 - a. McNeal moves to increase it to \$2500. Woodall seconds. Carries 5-0-0.
- F. Discuss and consider increase to 834001 5173 by \$1k for new Tender tires
 - a. McNeal moves to make the budget change. Zelwer seconds. Carries 4-0-1.
- G. Discuss and consider sending EMT recruit(s) to Unitek this summer
 - a. McNeal moves to pre-authorize sending 2 people (up to \$16k) once we have fully qualified employees to send. Mayer seconds. Carries 5-0-0.
 - b. We will create marketing materials with requirements for said positions and advertise it to the community for any other interested parties.
- H. Discuss options for creating remote accessible meetings
 - a. Jerry will reactivate our Zoom account.
- I. Discuss and consider possible 2026 ballot measure to update existing Measure J
 - a. Wait until after fire stations are built
 - b. Jerry will put a reminder on SIFPD calendar to re-agendize in a year
- J. Discuss updating SCBA equipment
 - a. Lutze will investigate gear and report back
- K. Discuss putting a sign at the Charleston View fire station site and the ability to have meetings there between residents and the county (from Will Wadelton)
 - a. Lutze will confirm we own parcel in CV
 - b. Mayer will follow up with Will about the county doing the signs
- L. Report on the long-term planning meeting

IX. Evaluate Distribution of Workload

X. Good of the Order

XI. Public Comment: 3 minutes per participant

XII. Suggested Agenda Items for Next Meeting

XIII. Adjournment & Schedule next Regular Board Meeting: Thursday April 17th at 6PM in Tecopa.

- A. Adjourning until long-term planning meeting on 4/3. Woodall moves to adjourn. Zelwer seconds. Carries 4-0-1. Flinchum adjourns meeting at 8:25.

Prepared by:

Mike Jerry, District Administrator/Secretary

I, Robin Flinchum, Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the March 20, 2025 Regular Business Meeting, Board of Directors, Southern Inyo Fire Protection District.

Robin Flinchum, Board Chairperson

Spencer McNeal, Board Secretary