

SOUTHERN INYO FIRE PROTECTION DISTRICT
APPROVED MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, March 21, 2024

The Governing Board of the Southern Inyo Fire Protection District held a regular business meeting on Thursday, March 21, 2024 at 6pm at the St. Therese Mission in Charleston View.

I. Call to order and determination of quorum

Present: Robin Flinchum, Chair, Jon Zellhoefer, Vice-Chair, Linda Lee, Treasurer, Spencer McNeal, Secretary, Ian Zatarain, Director (late), Mike Jerry, Phil Worsman (late), David Alcon, Chrystel Worsman, Shelby Sulikowski, Angie Sinohui, Larry Levy, Dan Macbrohn, Billy Eichenbaum, Gary Barkley, Cynthia Kienitz.

II. Confirmation of Agenda/Reading of Minutes:

- A. Approve minutes from the February regular meeting. Zellhoefer moves to approve minutes as presented. McNeal seconds. Carries 4-0-0.

III. Good of the Order

IV. Public Comment: 3 minutes per participant

V. Correspondence

VI. Board, Officer and Committee Reports

- A. Board Member Reports
- a. Board Chair Report
 - b. Treasury/Budget Report
 - b.i. Lee moves to accept report as presented. Zellhoefer seconds. Carries 4-0-0.
 - b.ii. We did get an ambulance services payment. Doesn't seem to be on financials. Jerry will look into it.
- B. Fire Chief's Report
- a. One call this month.
 - b. Training is going along well.
- C. Administrative Report
- a. CalCard is now in effect and being used by the District.
 - b. Tax sale update. Our parcels in Charleston View will be available some time after the final tax sale on May 1st. The Board of Supervisors will set a price then.
- D. Fleet Mechanic's Report
- a. State of Motor Pool
 - a.i. Brigadier is repaired and functional again, so fleet is good.
- E. Committee Reports
- a. Water Kiosk
 - a.i. Received citation for failing to take a nitrate sample. Appropriate corrective actions being taken.
 - a.ii. Fiscally doing fine.
 - b. Fundraising
 - b.i. Close to \$12k brought in from rummage sale!
 - b.ii. Looking at art festival Halloween weekend.

VII. Old Business

- A. Fire inspections
 - a. School board responded amicably in writing to inspection. Chief will need to review report.
- B. Fire water tower/firehouse update
 - a. Report from chief on new fire house progress
 - a.i. Infrastructure grant signed and we will have \$1.8M to build stations. Will be at least a year before we see any of the money. In meantime, Chief will continue to work with County.
- C. Recruiting and training EMTs and firefighters
 - a. Update on training class
 - a.i. Crew is training 20 hours/month alternating between medical and fire.
 - a.ii. Teaming with Pahrump on training and even with recruiting.
 - a.iii. EMT class starting 3/30.
 - b. CPR recertification course for current crew
 - b.i. Everyone expires in April. Need \$525 to recert everyone. McNeal moves to spend up to \$600 on this. Lee seconds. Carries 4-0-0.
- D. Update on radio communications
 - a. Still seeking info on pager/radios.
- E. Discussion of what travel is pre-approved
 - a. Zellhoefer moves to preapprove travel to Chief's meeting and EMCC meeting. Chief has authority to spend the \$1k in budget for travel. Anything above that, the board will need to address the budget. Lee seconded. Carries 4-0-0.

VIII. New Business

- A. Board Policy Review
 - a. Sections for approval this month: IIPP (3010) and 3041
 - a.i. Zellhoefer moves to approve these as presented. Lee seconds. Carries 5-0-0.
 - b. Sections to review this month: 1000 & 1010
 - b.i. Zellhoefer moves to approve the draft. Lee seconds. Carries 5-0-0. Jerry will create final versions for approval next month.
- B. Threat to Sustainability
 - a. Zellhoefer moves that the board does not accept Cal Fire as a surrogate for any of our jurisdictional responsibilities. McNeal seconds. Carries 5-0-0.
- C. Uniforms purchase
 - a. \$509/person. 11 people. Zatarain moves to spend up to \$6k on the purchase. Lee seconds. Carries 5-0-0.
- D. Purchase of fire boots over and above Maddy grant
 - a. \$389/person for 3 people. Zatarain moves to spend up to \$1200. Lee seconds. Carries 5-0-0. Put on agenda to look at budget next month to allocate these expenses.
- E. Chief's report on SCBA tank quotes
 - a. Still researching grants. Will defer until next month.
- F. Allocate spending of \$25k from County
 - a. Defer until next month
- G. Adoption of the 2024 California Fire law for our AHJ
 - a. Flinchum will contact County attorney and perhaps have a special meeting to make an informed decision.
- H. Board officer elections
 - a. Zellhoefer moves to keep current officers in place. Zatarain seconds. Carries 5-0-0.
- I. Update on tax auction/Charleston View parcels
 - a. Zellhoefer moves to approve up to \$5k per lot to purchase at full price if it looks like they might be lost to us. McNeal seconds. Carries 5-0-0.

IX. Evaluate Distribution of Workload

A. Jerry will investigate call forwarding to forward the office phone to Chief when office is closed.

X. Good of the Order

XI. **Public Comment:** 3 minutes per participant

XII. Suggested Agenda Items for Next Meeting

A. Cynthia Kienitz to talk about our image

B. Fire Law adoption

XIII. Adjournment & Schedule next Regular Board Meeting: Thursday April 18 at 6PM in Tecopa.


A. Zatarain moves to adjourn meeting. Lee seconds. Carries 5-0-0.

Prepared by:




Mike Jerry, District Administrator/Secretary

I, Robin Flinchum, Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the March 21, 2024 Regular Business Meeting, Board of Directors, Southern Inyo Fire Protection District.



Robin Flinchum, Board Chairperson



Spencer McNeal, Board Secretary