

SOUTHERN INYO FIRE PROTECTION DISTRICT
APPROVED MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, April 19, 2023

The Governing Board of the Southern Inyo Fire Protection District held a regular business meeting on Wednesday, April 19, 2023 at 6pm at the Hurlbut Rook Community Center.

I. Call to order and determination of quorum

Present: Robin Flinchum, Chair, Jon Zellhoefer, Vice-Chair, Spencer McNeal, Secretary, Linda Lee, Treasurer (arrived late), Lucas Reynolds, Mike Jerry, Angie Sinohui, Dan Macbrohn, Marlys Skary, Billy Eichenbaum.

II. Confirmation of Agenda/Reading of Minutes:

- A. Approve minutes from March regular meeting. Zellhoefer moves to accept as presented. McNeal seconds. Carries 3-0-0. Lee still absent

III. Good of the Order

IV. Public Comment: 3 minutes per participant

V. Correspondence

VI. Board, Officer and Committee Reports

A. Board Member Reports

a. Board Chair Report

b. Treasury/Budget Report

b.i. Jerry: Will find out what the worker's comp payments are based on

b.ii. Flinchum: Designate overage from donations to new fire station

b.iii. Need to figure out forms we need to get Macbrohn paid.

b.iv. Zellhoefer moves to accept budget report as presented. Lee seconds. Carries 4-0-0.

B. Fire Chief's Report

a. 2 calls and one event which were 1 EMS and 1 MVA that was a turnaround and the B2V.

b. Held hose training and pumper training in March.

c. Got new tires for S-71.

C. Administrative Report

a. Jerry: Ask HHS if we can use the HHS office bathroom. Billy will call Joe's and see what he can work out

b. Jerry: Will tweak plot plan to make it more 'fancy'.

D. Fleet Mechanic's Report

a. State of Motor Pool

E. Committee Reports

a. Water Kiosk

a.i. Macbrohn: Will put a mag lock on water kiosk door to keep it shut

b. Fundraising

b.i. Over \$20k raised in community event

VII. **Old Business**

- A. Update from chief on fire inspections
 - a. DVA inspection and fire drill done.
- B. Fire water tower/firehouse update
 - a. Report from Dan Macbrohn on new fire house progress
 - a.i. Macbrohn will submit an invoice for his work
 - a.ii. Flinchum: Wants to allocate \$7k toward the new fire office from the event income. Zellhoefer moves to increase object code 5199 to \$10,500 and 4951 to \$22k in 834001 budget. Lee seconds. Carries 4-0-0.
 - b. Seeking capital improvement grants (Infrastructure money)
- C. Recruiting and training EMTs and firefighters
 - a. Update on training class
 - a.i. Must join the SIFPD to take the class
 - b. Fee for Billy's teaching license
 - b.i. Tabled until the future, probably July
- D. Discuss/resolve incomplete conditional use permit
 - a. Plot plans update. County needs at a minimum, one 18"x26" print and one 8.5"x11" print of the plot plan.

VIII. **New Business**

- A. Create a fee schedule for fire inspections
 - a. Tabled until the Chief can review the current fee schedule
- B. Review of board policies
 - a. Move to old business
- C. Order filters and UV light for water kiosk
 - a. Zellhoefer moves to approve up to \$500 and have Larry and Patrick review what to purchase. McNeal seconds. Carries 4-0-0.
- D. Porta potties for new property
- E. Scheduling board meetings in Charleston View
 - a. Meet next month in CV at St. Therese. Zellhoefer moves. Lee seconds. Carries 4-0-0.
- F. Report on Community Event/Fundraiser
- G. Report from County Supervisor's meeting
- H. **Closed Session** pursuant to section 54957 (b)(1) Public Employee Performance Evaluation to discuss Angie Sinohui's job description with spending authority for the water kiosk.
- I. Report on closed session and act on closed session discussion.
 - a. Raised Angie's hours from 10 per month to 20 per month. Zellhoefer made the motion; Lee seconded. Carried 4-0-0.
 - b. Moved \$1,000 from 5351 to 5012 in the 834003 budget. McNeal moved; Lee seconded. Carried 4-0-0.

IX. **Evaluate Distribution of Workload**


X. **Good of the Order**

XI. **Public Comment:** 3 minutes per participant

XII. **Suggested Agenda Items for Next Meeting**

XIII. **Adjournment & Schedule next Regular Board Meeting:** Wednesday, May 17, 2023 at 6PM at St. Therese. Adjourned the meeting at 7:50p.m. Zellhoefer made the motion; Lee seconded. Carried 4-0-0.

Prepared by:



Mike Jerry, District Administrator/Secretary

I, Robin Flinchum, Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the April 19, 2023 Regular Business Meeting, Board of Directors, Southern Inyo Fire Protection District.



Robin Flinchum, Board Chairperson



Spencer McNeal, Board Secretary