

**SOUTHERN INYO FIRE PROTECTION DISTRICT**  
**UNAPPROVED MINUTES OF THE**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**Thursday, January 15, 2026**

The Governing Board of the Southern Inyo Fire Protection District held a regular business meeting on Thursday, January 15, 2026 at 6pm at the Hurlbut Rook Community Center.

**I. Call to order and determination of quorum**

Present: Robin Flinchum, Chair, Cameron Mayer, Vice-Chair, Eliza Woodall, Secretary, Colette Zelwer, Treasurer, (via Zoom) Spencer McNeal, Director, Bill Lutze, Mike Jerry, Judy Palmer (via Zoom) and Nicole Brydson (via Zoom). Flinchum establishes a quorum and starts the meeting at 6:01 PM.

**II. Good of the Order**

A. Per previous board decision, will hold our next meeting in Charleston View. Jerry will reach out to the mission and attempt to schedule it for either February or March, schedule depending.

**III. Public Comment: 3 minutes per participant**

**IV. Consent Agenda** (Items that are considered routine and are approved in a single motion)

A. Approve minutes from the December regular meeting.  
a. Woodall moves to approve the minutes with one small correction noted by Flinchum. Mayer seconds. Carries 4-0-0.

**V. Correspondence**

**VI. Board, Officer and Committee Reports**

- A. Board Member Reports
  - a. Board Chair Report
  - b. Treasury/Budget Report
    - b.i. No report.
- B. Fire Chief's Report
  - a. We had 3 calls for service 2 MVAs and one EMS call. The MVAs included response by fire and Ambulance and the EMS call was Ambulance only. On all the calls we had 4-6 volunteers respond. A huge thank you to all.
  - b. We had a virtual meeting that was going to take place with county staff on January 8th to discuss the fire station but due to some county staff not available it was postponed to the end of this month.
  - c. Mike, Larry and I have been working on the inventory list, it's almost done!
- C. Administrative Report
  - a. Ordered additional memory for admin laptop, <\$100.
  - b. Will create Google phone number for district to use for Multi Factor Authentication (no cost).
  - c. Final Maddy submission will be this month.
  - d. We currently have a small death benefit insurance program (BAER Safer grant). Jerry pursuing to possibly cover Danny's funeral.
  - e. Also have new grant to cover PPE for new hires (\$4k each), Jerry and Levy investigating.
- D. Fleet Mechanic's Report
  - a. State of Motor Pool
    - a.i. The command vehicle developed a knocking noise. It was checked by Pete's Automotive and determined that the engine was knocking and would have to have a new engine put in. Lutze made the decision to not put any money in it because of its age and mileage. Working with the S/O to get a replacement command and a second chief's vehicle turned over to us from the S/O.

- a.ii. The Fire Cat (green engine) was taken today to Purcell Tires for new tires and service. Once completed it will be stocked and become the primary truck. Estimates are ~\$4k (under the \$6k approved for the job).
- a.iii. F550: Larry has been working on the New truck getting it ready to put the bed and tool boxes on it.

**E. Committee Reports**

- a. Water Kiosk
  - a.i. Meeting Sat 1/17 to review inventory and testing procedures and work on manual.
  - a.ii. Looking into having replacement parts for vending machine to make repairs as needed.
  - a.iii. Possibility of having a change machine to replace bill reader?
- b. Fundraising
  - b.i. Update on planned events.
    - b.i.1. Our fundraising is only ~\$7k right now. Flinchum will check in with Dan about having a booth at 3/21 event.

**F. Long-Term Planning**

- a. Fire Stations
  - a.i. No report.
- b. Recruitment
  - b.i. No report.

**VII. Old Business**

- A. Update on radio communications
  - a. No report.
- B. Update on SCBA equipment
  - a. No report.
- C. Update from exploratory committee on future special tax assessment as a ballot measure
  - a. No update.
- D. Discuss and consider approving estimates for connecting the propane generator to new station electric box and installing the propane tanks and wiring to power the generator.
  - a. Report from Flinchum on Amerigas quote and McNeal on his conversation with D&J.
    - a.i. Amerigas hasn't come out, Flinchum working on them. McNeal is good with D&J estimate.

**VIII. New Business**

- A. Review estimates for connecting the well to the fire tank.
  - a. Need to draw up a plan for the state, once that's approved we can move forward on getting an estimate. Larry to make plan.
- B. Discuss and approve CWRCB water system annual fees invoice.
  - a. Mayer moves to approve expense. Woodall seconds. Carries 4-0-0.
- C. Discuss and approve disposing of surplus District vehicles.
  - a. We have 4 vehicles that are basically non-operational and would like to surplus.
    - a.i. 1975 International Fleetstar fire truck
    - a.ii. Command Vehicle Ford Expedition 2704
    - a.iii. Chevrolet Custom 30 quick attack (without bed)
    - a.iv. 1980 GMC 7000 Quick attack fire truck
  - b. McNeal moves to surplus these vehicles. Woodall seconds. Carries 4-0-0.
- D. Semi-annual review of the District illness and injury prevention policy (Policy 3010).
  - a. Changes made.
  - b. Lutze will create employee handbook.
  - c. In six months we will revisit with employee handbook created.

**IX. Good of the Order**

**X. Public Comment: 3 minutes per participant**

**XI. Suggested Agenda Items for Next Meeting**

A. Meeting in Charleston View next month or March.

**XII. Adjournment & Schedule next Regular Board Meeting:** Thursday February 19<sup>th</sup> at 6PM in Charleston View. Mayer moves to adjourn. Woodall seconds. Carries 4-0-0. Meeting adjourned at 7:01.

Prepared by:

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Mike Jerry, District Administrator/Secretary

I, Robin Flinchum, Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the January 15, 2026 Regular Business Meeting, Board of Directors, Southern Inyo Fire Protection District.

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Robin Flinchum, Board Chairperson

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Eliza Woodall, Board Secretary