

**SOUTHERN INYO FIRE PROTECTION DISTRICT**  
***APPROVED MINUTES OF THE***  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**Thursday, February 20, 2025**

The Governing Board of the Southern Inyo Fire Protection District held a regular business meeting on Thursday, February 20, 2025 at 6pm at the Hurlbut Rook Community Center.

**I. Call to order and determination of quorum**

Present: Spencer McNeal, Secretary, Colette Zelwer, Treasurer, Eliza Woodall, Director, Bill Lutze, Mike Jerry, Billy Eichenbaum, Scott Williams, Nicole Brydson.

**II. Confirmation of Agenda/Reading of Minutes:**

- A. Approve minutes from the January regular and February special meetings. Zelwer moves to accept both as presented. Woodall seconds. Carries 3-0-0. We will create a volunteer flyer at the next meeting specifying Billy's free classes and who we are looking for as new members.

**III. Good of the Order**

**IV. Public Comment:** 3 minutes per participant

**V. Correspondence**

**VI. Board, Officer and Committee Reports**

- A. Board Member Reports
  - a. Board Chair Report
  - b. Treasury/Budget Report
    - b.i. Woodall approves the report as given. Zelwer seconds. Carries 3-0-0.
- B. Fire Chief's Report
  - a. Phil Worsman wants \$13,500 storage and towing fee to get our two trucks back. Lutze will talk with County counsel about this issue and bring it back to the board.
- C. Administrative Report
- D. Fleet Mechanic's Report
  - a. State of Motor Pool
    - a.i. \$2700 emergency expense to replace four rear tires on the Tender (2752). McNeal moves to approve this expense after the fact. Woodall seconds. Carries 3-0-0. Have an agenda item added next month to review the \$1500 cap for chief's authorization.
    - a.ii. Two ambulances need AC work. Board already approved funds in previous meetings. Lutze will look at getting a Pahump vendor to do the work.
- E. Committee Reports
  - a. Water Kiosk
  - b. Fundraising

**VII. Old Business**

- A. Fire inspections
  - a. Lutze has served everyone with their notice letters. Inspections will probably happen in April or May.
- B. Report on new fire house progress
  - a. BLM Lease/Patent process update
    - a.i. Jerry will get update from BLM
- C. Recruiting and training EMTs and firefighters
  - a. Update on training class
    - a.i. Shifting class from First Responder to EMT, at least a couple of folks interested.

- D. Update on radio communications
  - a. Satellite phones/radios purchase
    - a.i. Lutze got our reprogrammed radios back from the County. We'll be sharing the sheriff's frequency temporarily until our radio gets put up at Ibex in the next couple of months.

**VIII. New Business**

- A. Review board officer position descriptions
  - a. Tabled until full board in attendance
- B. Board officer elections
  - a. Tabled until full board in attendance
- C. Review of board policy sections 2080 and 2081
- D. Approve Streamline \$1440 invoice (annual fee for our website)
  - a. Woodall moves to approve payment. McNeal seconds. Carries 3-0-0.
- E. Revisit the idea of hybrid meetings using audio only
  - a. Jerry will get with Mayer about researching audio gear and what his interest level is.
- F. Discuss a plan for keeping our District Supervisor Will Wadelton regularly updated on our future planning meetings/process.
  - a. Have Flinchum reach out to him and see how to best update him.
- G. Approve funds for the propane hookup at the Dairy Queen and Water Kiosk as discussed at the last water kiosk meeting.
  - a. Send back to committee to clarify what is being quoted
- H. Look at a ballot measure for 2026 to update Measure J
  - a. Tabled until next month
- I. Report on the long-term planning meeting
  - a. Zelwer: Have the requirements for volunteers by the next LTP meeting
  - b. Set a date for next special planning meeting
    - b.i. March 6, 2025
    - b.ii. Flinchum has stated she will do an agenda

**IX. Evaluate Distribution of Workload**

**X. Good of the Order**

**XI. Public Comment:** 3 minutes per participant

**XII. Suggested Agenda Items for Next Meeting**

**XIII. Adjournment & Schedule next Regular Board Meeting:** Thursday March 20<sup>th</sup> at 6PM in Tecopa. McNeal moves. Woodall seconds. Carries 3-0-0. McNeal adjourns meeting at 8:20pm.

Prepared by:

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Mike Jerry, District Administrator/Secretary

I, Robin Flinchum, Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the February 20, 2025 Regular Business Meeting, Board of Directors, Southern Inyo Fire Protection District.

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Robin Flinchum, Board Chairperson

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Spencer McNeal, Board Secretary