

**SOUTHERN INYO FIRE PROTECTION DISTRICT**  
***APPROVED MINUTES OF THE***  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**Thursday, January 16, 2025**

The Governing Board of the Southern Inyo Fire Protection District held a regular business meeting on Thursday, January 16, 2025 at 6pm at the Hurlbut Rook Community Center.

**I. Call to order and determination of quorum**

Present: Robin Flinchum, Chair, Colette Zelwer, Treasurer, Eliza Woodall, Director, Cameron Mayer, Director, Mike Jerry, Bill Lutze, Larry Levy, Billy Eichenbaum. Flinchum calls meeting to order at 6:02 and establishes a quorum.

**II. Confirmation of Agenda/Reading of Minutes:**

- A. Approve minutes from the December regular meeting. Zelwer moves to approve minutes as presented. Mayer seconds. Carries 4-0-0.

**III. Good of the Order**

**IV. Public Comment:** 3 minutes per participant

**V. Correspondence**

**VI. Board, Officer and Committee Reports**

- A. Board Member Reports
- a. Board Chair Report
  - b. Treasury/Budget Report
- B. Fire Chief's Report
- a. Jerry will post fire pit notices
  - b. 8 calls, mostly EMS
- C. Administrative Report
- a. Report on efforts so far to retrieve our equipment and gear from former volunteers, as well as what further steps are required.
  - b. BLM update
- D. Fleet Mechanic's Report
- a. State of Motor Pool
    - a.i. S-71 in service but needs a new AC compressor. Levy will get a quote.
    - a.ii. The other two ambulances need inverters. Lutze says we can send them out and have them rebuilt.
    - a.iii. 2782 Levy is repairing freeze damage. Then he will lube and service, etc.
    - a.iv. 2732 needs an engine water pump and 2.5" suction valve rebuilt. Levy will get a quote.
    - a.v. 2731 needs to be restocked and serviced.
    - a.vi. 2752 needs 2.5" discharge valve rebuilt.
    - a.vii. Woodall approves up to \$6000 for vehicle repairs. Mayer seconds. Carries 4-0-0.
- E. Committee Reports
- a. Water Kiosk
  - b. Fundraising

**VII. Old Business**

- A. Fire inspections
- a. Lutze: Inspection notice letters going to be hand delivered next week or two.
  - b. Shoshone church already notified.
- B. Report on new fire house progress

- a. BLM Lease/Patent process update – Lease will be renewed next month
- C. Recruiting and training EMTs and firefighters
  - a. Update on training class
- D. Update on radio communications
  - a. Satellite phones/radios purchase

**VIII. New Business**

- A. Amend/separate board Treasurer and Secretary job descriptions
  - a. Lutze will call Darcy Ellis to find out about rules surrounding changing meeting minutes before they are approved.
  - b. Flinchum: Make active participation in fundraising activities mandatory for all board members
- B. Review of board policy sections 2080 and 2081
  - a. Deferred to next month
- C. Approval of board policy sections 1060, 2000 and 2010 amended last meeting
  - a. Woodall moves to approve 1060 and 2000 as modified at last meeting. Mayer seconds. Carries 4-0-0.
  - b. Woodall moves to approve 2010 as modified at last meeting. Zelwer seconds. Carries 4-0-0.
- D. Review of IIPP (Board Policy 3010)
  - a. If any board member has an issue they can notify us, otherwise no changes.
- E. Letter of Support for Sustainable Transportation Planning Grant Application
- F. Donation button on website
- G. Approve \$1659.90 annual CSWRCB water system bill for kiosk
  - a. Mayer moves to authorize expense. Woodall seconds. Carries 4-0-0.
- H. \$100k Kingsley Grant
- I. Planning the long-term planning meeting/retreat
  - a. 2/6/25 @ 4pm – Jerry will check with Rose about availability

**IX. Evaluate Distribution of Workload**

**X. Good of the Order**

**XI. Public Comment:** 3 minutes per participant

**XII. Suggested Agenda Items for Next Meeting**

- A. Review Board officer position descriptions
- B. Board officer elections
- C. Review of policy sections 2080 and 2081

**XIII. Adjournment & Schedule next Regular Board Meeting:** Thursday February 20<sup>th</sup> at 6PM in Tecopa. Mayer moves to adjourn. Woodall seconds. Carries 4-0-0.

Prepared by:

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Mike Jerry, District Administrator/Secretary

I, Robin Flinchum, Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the January 16, 2025 Regular Business Meeting, Board of Directors, Southern Inyo Fire Protection District.

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Robin Flinchum, Board Chairperson

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Colette Zelwer, Board Treasurer