

SOUTHERN INYO FIRE PROTECTION DISTRICT
UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, January 16, 2025

The Governing Board of the Southern Inyo Fire Protection District held a regular business meeting on Thursday, January 16, 2025 at 6pm at the Hurlbut Rook Community Center.

I. Call to order and determination of quorum

Present: Robin Flinchum, Chair, Colette Zelwer, Treasurer, Eliza Woodall, Director, Cameron Mayer, Director, Mike Jerry, Bill Lutze, Larry Levy, Billy Eichenbaum. Flinchum calls meeting to order at 6:02 and establishes a quorum.

II. Confirmation of Agenda/Reading of Minutes:

- A. Approve minutes from the December regular meeting. Zelwer moves to approve minutes as presented. Mayer seconds. Carries 4-0-0.

III. Good of the Order

IV. Public Comment: 3 minutes per participant

V. Correspondence

VI. Board, Officer and Committee Reports

- A. Board Member Reports
 - a. Board Chair Report
 - b. Treasury/Budget Report
- B. Fire Chief's Report
 - a. Jerry will post fire pit notices
 - b. 8 calls, mostly EMS
- C. Administrative Report
 - a. Report on efforts so far to retrieve our equipment and gear from former volunteers, as well as what further steps are required.
 - b. BLM update
- D. Fleet Mechanic's Report
 - a. State of Motor Pool
 - a.i. S-71 in service but needs a new AC compressor. Levy will get a quote.
 - a.ii. The other two ambulances need inverters. Lutze says we can send them out and have them rebuilt.
 - a.iii. 2782 Levy is repairing freeze damage. Then he will lube and service, etc.
 - a.iv. 2732 needs an engine water pump and 2.5" suction valve rebuilt. Levy will get a quote.
 - a.v. 2731 needs to be restocked and serviced.
 - a.vi. 2752 needs 2.5" discharge valve rebuilt.
 - a.vii. Woodall approves up to \$6000 for vehicle repairs. Mayer seconds. Carries 4-0-0.
- E. Committee Reports
 - a. Water Kiosk
 - b. Fundraising

VII. Old Business

- A. Fire inspections
 - a. Lutze: Inspection notice letters going to be hand delivered next week or two.
 - b. Shoshone church already notified.
- B. Report on new fire house progress
 - a. BLM Lease/Patent process update – Lease will be renewed next month

- C. Recruiting and training EMTs and firefighters
 - a. Update on training class
- D. Update on radio communications
 - a. Satellite phones/radios purchase

VIII. New Business

- A. Amend/separate board Treasurer and Secretary job descriptions
 - a. Lutze will call Darcy Ellis to find out about rules surrounding changing meeting minutes before they are approved.
 - b. Flinchum: Make active participation in fundraising activities mandatory for all board members
- B. Review of board policy sections 2080 and 2081
 - a. Deferred to next month
- C. Approval of board policy sections 1060, 2000 and 2010 amended last meeting
 - a. Woodall moves to approve 1060 and 2000 as modified at last meeting. Mayer seconds. Carries 4-0-0.
 - b. Woodall moves to approve 2010 as modified at last meeting. Zelwer seconds. Carries 4-0-0.
- D. Review of IIPP (Board Policy 3010)
 - a. If any board member has an issue they can notify us, otherwise no changes.
- E. Letter of Support for Sustainable Transportation Planning Grant Application
- F. Donation button on website
- G. Approve \$1659.90 annual CSWRCB water system bill for kiosk
 - a. Mayer moves to authorize expense. Woodall seconds. Carries 4-0-0.
- H. \$100k Kingsley Grant
- I. Planning the long-term planning meeting/retreat
 - a. 2/6/25 @ 4pm – Jerry will check with Rose about availability

IX. Evaluate Distribution of Workload

X. Good of the Order

XI. Public Comment: 3 minutes per participant

XII. Suggested Agenda Items for Next Meeting

- A. Review Board officer position descriptions
- B. Board officer elections
- C. Review of policy sections 2080 and 2081

XIII. Adjournment & Schedule next Regular Board Meeting: Thursday February 20th at 6PM in Tecopa. Mayer moves to adjourn. Woodall seconds. Carries 4-0-0.

Prepared by:

Mike Jerry, District Administrator/Secretary

I, Robin Flinchum, Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the January 16, 2025 Regular Business Meeting, Board of Directors, Southern Inyo Fire Protection District.

Robin Flinchum, Board Chairperson

Colette Zelwer, Board Treasurer